

CONFIRMATION OF AWARD

ESPO Framework Agreement

**TO BE COMPLETED BY THE CUSTOMER:**

*I confirm the details of the following award of contract under the ESPO framework agreement named below:*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Framework no.: |  | | | |
| Framework name: |  | | | |
| Name of client organisation: |  | | | |
| Address: |  | | | |
| Name of person signing this form: |  | | | |
| Signature: |  | | | |
| Date: |  | | | |
| Position: |  | | | |
| Telephone no.: |  | | | |
| E-mail address: |  | | | |
| Route to market (direct award or  further competition): |  | | | |
| Lot(s) accessed: |  | | | |
| Awarded supplier: |  | | | |
| Value of award: | **£** | | | |
| Date of award (or period of award if you are commissioning a service to be provided over a period of time): |  | | | |
| Savings achieved: |  | | | |
| Benefits you gained by using the  framework |  | | | |
| Are you happy to be contacted by ESPO to discuss your experience of using the  Framework? | YES | Please tick | NO | Please tick |

ESPO, Barnsdale Way Grove Park, Enderby, Leicester, LE19 1ES

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